

Dr. NTR Vaidya Seva Trust
(Govt. of Andhra Pradesh)

REVISED CIRCULAR

No. Dr. NTR VST/HR/ 343 /2018/ Dt. 24.04.2018

**Conducting of 'one-time test' for the Field Staff (Outsourcing employees)
of Dr. NTR Vaidya Seva Trust.**

Considering the requests received from various categories of field staff, the following "REVISED CIRCULAR" is issued, in supersession of the earlier circular of even No. dated 20.04.2018.

Introduction: The Hon'ble Supreme Court has disposed off the Special Leave Petition in "State of AP and Others Vs. Ganjkuntla Sridhar and Ors etc & Anr" on 20.03.2018, stating that "We do not find any ground to interfere with the impugned order except to direct that it will be open to the State to prescribe one time test for the existing incumbents to examine their suitability in relation to the job to be performed without changing the initial education qualifications. Such tests, if any, may be held within three months and those who qualify in the said test be allowed to continue in terms of the High Court judgment."

The Hon'ble Supreme Court further held that "It will also be open to the State to make further recruitment on such revised qualifications as the State may consider it appropriate".

02. **Purpose:** As said above, the purpose of issuing this Circular is to list out those incumbents, i.e. Vaidya Mithras, Team Leaders and District Managers, who qualify in the 'one time test', so that they could be allowed to continue in service.

03. **One time test:** A test will be held for the said purpose on 13th May 2018:

- a. Since it is a "one time test" that will be conducted as per the directions of the Hon'ble Supreme Court, no test shall be conducted again for the absentees, if any, for any reason, whatsoever.
- b. Further, the test shall be conducted for the 'existing incumbents' only. Therefore, those Vaidya Mithras/Team Leaders/District Managers, who had already left the service or whose services are terminated for any reason or who had been surrendered to their employers, i.e., Outsourcing Agencies concerned for any reason, shall not be entitled to attend the proposed test.

04. **Nature and Pattern of Test:**

- a. **Test for Network Vaidya Mithras:** Separate Syllabus for Network Vaidya Mithras
- b. **Test for Field (PHC) Vaidya Mithras:** Separate Syllabus for Field(PHC) Vaidya Mithras
- c. **Tests for Team Leaders/District Managers**

a. **Test for Network Vaidya Mithras:** The proposed test shall be held on "online" computer based; and the medium of test shall be in English only. The questions shall be of 'objective type' with multiple choice. There shall be a total of 100 (one hundred only) and the duration of the test will be for 2 hrs i.e., from 15.00 hrs to 17.00hrs. Examination centre gates shall be closed by 14.30 hrs; Hence, it is instructed to the candidates to be present at the examination centre before 14.30 hrs. No candidate shall be allowed in to the examination centre after 14.45 hrs and shall be allowed to leave the examination centre before 1700 hrs. There shall be no 'negative marks' and the syllabus is as follows:

Syllabus of the test: In general, the syllabus of the test comprises topics such as "job profile of the field staff, functioning of the network hospitals and referral mechanism, Dr. NTR Vaidya Seva Manual(pertaining to roles and responsibilities of Vaidya Mithras, patient flow-process (OP, IP, Discharge), patient counselling, follow-up of the discharged patients, basic computer and communication skills".

b. **Test for Field (PHC) Vaidya Mithras:** The proposed test shall be held on "online" computer based; and the medium of test shall be in English only. The questions shall be of 'objective type' with multiple choice. There shall be a total of 100 (one hundred only) and the duration of the test will be for 2 hrs i.e., from 15.00 hrs to 17.00hrs. Examination centre gates shall be closed by 14.30 hrs; Hence, it is instructed to the candidates to

be present at the examination centre before 14.30 hrs. No candidate shall be allowed in to the examination centre after 14.45 hrs and shall be allowed to leave the examination centre before 1700 hrs. There shall be no 'negative marks' and the syllabus is as follows:

Syllabus of the test: In general, the syllabus of the test comprises topics such as "job profile of the field staff, functioning of the PHCs and referral mechanism, Dr. NTR Vaidya Seva Manual (pertaining to roles and responsibilities of Vaidya Mithras), patient flow-process (OP, IP, Discharge), patient counselling, follow-up of the discharged patients".

Test Centres for Vaidya Mithras: Details of Test Centres and Districts covered under each Centre are as follows:

SI.No.	Test Centre	Districts covered
01	Tirupati	Chittoor, Nellore and Kadapa
02	Kurnool	Kurnool and Anantapur
03	Guntur	Guntur, Krishna and Prakasam
04	Rajahmundry	East Godavari and West Godavari
05	Visakhapatnam	Visakhapatnam, Vizianagaram and Srikakulam

c. **Tests for Team Leaders/District Managers:** The pattern of the test comprises Part – I and Part – II. Both the Parts shall be held on "online" computer based; and the medium of test shall be in English only. The questions shall be of 'objective type' with multiple choice. For Part -I, there shall be a total of 100 (one hundred only) questions and the duration of the test will be for 2 hrs; from 15.00 hrs to 17.00hrs. Examination centre gates shall be closed by 14.30 hrs, Hence, it is instructed to the candidates to be present at the examination centre before 14.30 hrs. No candidate shall be allowed in to the examination centre after 14.45 hrs and shall be allowed to leave the examination centre before 1700 hrs. There shall be no 'negative marks'.

Followed by Part – II which comprises of 30 (Thirty questions). The questions shall be of 'objective type' with multiple choice. The duration of the test will be 45 mins i.e., from 17.10 hrs to 17.55 hrs. No Team Leader/District Manager shall be allowed to write Part – II, without writing Part – I of the Test.

Syllabus of the test: In general, the syllabus of the test comprises topics such as "job profile of the field staff, functioning of the PHCs and referral mechanism, Dr. NTR Vaidya Seva Manual (pertaining to roles and responsibilities related to the position), patient flow-process (OP, IP, Discharge), patient counselling, follow-up of the discharged patients".

Test Centres for Team leaders & District Managers: Details of Test Centres and Districts covered under each Centre are as follows:

SI. No.	Test Centre	Districts covered
01	Tirupati	Chittoor, Nellore and Kadapa
02	Kurnool	Kurnool and Anantapur
03	Guntur	Guntur, Krishna and Prakasam
04	Rajahmundry	East Godavari and West Godavari
05	Visakhapatnam	Visakhapatnam, Vizianagaram and Srikakulam

05. **Hall Tickets:** The eligible candidates can download their Hall Tickets from the NTR Vaidya Seva Trust's Web-site during the period from 08.05.2018, 10:00AM onwards to 11.05.2018, 05:00PM. The link to generate the Hall Tickets will be placed in the NTR Vaidya Seva Trust's website along with the total process of the test.

06. **Verification of the candidates at the Centre:** Every candidate shall present his/her Hall Ticket along with one identity proof, such as ID Card, Aadhar Card which bears his/her photo. The Hall Ticket shall be retained with the Centre In-charge. No candidate shall be allowed to write the test without Hall Ticket, under any circumstances.

07. **Results of the test:** The 'tentative answer key' of the test will be placed in the NTR Vaidya Seva Trust's website on 14.05.2018. Any candidate, if wants to raise any objection with regard to the said 'answer key', may do so, by raising objections to the following email id - uhsetss@gmail.com within 24 hours, i.e. 1700 hrs. of 15.05.2018.

Instructions to the candidates in regard with raising objections on Answer key:

- a. Objections with proper references only, will be entertained and reviewed.
- b. All references must be from standard reference books.
- c. Screen shot of the question is to be enclosed along with reference.
- d. All objections must be substantiated along with proof of reference with a scanned copy.

In case objections are received if any, within the said period, the final results, after considering the said objections and issuing clarification there to, will be declared on 22.05.2018 and shall be placed on NTR Vaidya Seva Trust's website.

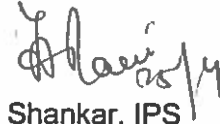
In case, no objections are received within the said period, the final results will be declared on 18.05.2018 and shall be placed on NTR Vaidya Seva Trust's website.

08. Minimum qualifying marks:

For Vaidya Mithras: A candidate shall be declared qualified, only if he/she could secure a minimum of 65% of marks of the test.

For Team Leaders/District Managers: A candidate shall be declared qualified, only if he/she could secure a minimum of 65% of marks of the Part – I test and Part – II test each.

***“Disclaimer: Dr. NTR Vaidya Seva Trust reserves the right to change the pattern/date/centre or any matter pertaining to the proposed test which may necessitate on administrative grounds.”**



Dr. A Ravi Shankar, IPS
Chief Executive Officer
Dr NTR Vaidya Seva Trust